

# ICTC Governing Board (AM Skills) Board Meeting – Audit Presentation

WEALTH ADVISORY | OUTSOURCING | AUDIT, TAX, AND CONSULTING

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## Summary of Net Position

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	2017	2016	Increase (Decrease)
<b>ASSETS</b>			
Current Assets	\$ 170,539	\$ 89,105	\$ 81,434
Noncurrent Capital Assets	577,144	566,710	10,434
Total Assets	747,683	655,815	91,868
<b>LIABILITIES</b>			
Current and Other Liabilities	13,239	21,224	(7,985)
Total Liabilities	13,239	21,224	(7,985)
<b>NET POSITION</b>			
Net Investment in Capital Assets	577,144	566,710	10,434
Unrestricted	157,300	67,881	89,419
Total Net Position	\$ 734,444	\$ 634,591	\$ 99,853

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## Capital Asset Activity

A summary of the capital assets is as follows:

	Balance October 1, 2016	Additions	Deletions	Balance September 30, 2017
<b>Capital Assets Being Depreciated:</b>				
Leasehold Improvements	\$ 91,625	\$ -	\$ -	\$ 91,625
Computer Software and Equipment	66,944	15,504	-	82,448
Equipment	490,412	99,012	-	589,424
Furniture	-	4,000	-	4,000
<b>Total at Historical Cost</b>	<b>648,981</b>	<b>118,516</b>	<b>-</b>	<b>767,497</b>
<b>Less: Accumulated Depreciation for</b>				
Leasehold Improvements	8,778	47,803	-	56,581
Computer Software and Equipment	23,317	19,098	-	42,415
Equipment	50,176	40,591	-	90,767
Furniture	-	590	-	590
<b>Total Accumulated Depreciation</b>	<b>82,271</b>	<b>108,082</b>	<b>-</b>	<b>190,353</b>
<b>Capital Assets, Net</b>	<b>\$ 566,710</b>	<b>\$ 10,434</b>	<b>\$ -</b>	<b>\$ 577,144</b>

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## Summary of Activities

### Summary of Revenues, Expenses, and Changes in Net Position

	2017	2016
<b>REVENUES</b>		
Program Revenues:		
Charges for Services	\$ 25,630	\$ 12,430
Operating Grants and Contributions:	745,484	582,000
Capital Grants and Contributions:	125,236	808
General Revenues:		
Rental Income	28,800	13,147
Other Miscellaneous Revenues	-	14,662
Gain on the Sale of Capital Assets	-	13,805
<b>Total Revenues</b>	<b>925,150</b>	<b>636,852</b>
<b>EXPENSES</b>		
Economic Environment:		
Personnel Services	489,772	378,879
Operating Expenses	227,443	118,366
Depreciation	108,082	61,536
<b>Total Expenses</b>	<b>825,297</b>	<b>558,781</b>
<b>CHANGE IN NET POSITION</b>	<b>99,853</b>	<b>78,071</b>
Net Position - Beginning of Year	634,591	556,520
<b>NET POSITION - END OF YEAR</b>	<b>\$ 734,444</b>	<b>\$ 634,591</b>

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## General Fund Analysis: Cash & Fund Balance

Account Name	9/30/17	9/30/16	9/30/15	9/30/14
Cash	158,842	81,895	210,029	0
Unassigned Fund Balance	157,300	67,881	(98,113)	0

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## Current Year Internal Controls Findings

### Internal Control Over Financial Reporting

- Finding 2017-001 – Material post-closing adjustments were necessary to finalize year-end account balances
  - Adjustment to beginning net position (prior year audit adjustments were not posted)
  - Reclassify unearned revenue to revenue to properly record County funding and State grant funding received for FY '17
  - Expense items that should not be included within capital asset balances and properly record new assets, either through purchase or donation
- Conference call held between CLA, management, and external accountant on 9/13/18 to discuss above issue and proposed resolution

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## Addressing Prior Year Findings

Prior Year Findings and Recommendations		Current Year Status		
		Cleared	Partially Cleared	Not Cleared
2016-001 – Year-End Closing Procedures	Material Weakness in Internal Control over Financial Reporting			See 2017-001
2016-002 – Preparation, Review, and Approval of Bank Reconciliations	Significant Deficiency in Internal Control over financial reporting	X		
2016-003 – Documentation to Support Transactions	Recommendation to Improve Financial Management	X		

### Annual Financial Report

Section 10.554(1)(i)5.b. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the annual financial report for the Board for the fiscal year ended September 30, 2017, filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes is in agreement with the annual financial audit report for the fiscal year ended September 30, 2017. In connection with our audit, we were unable to determine that these two reports were in agreement because the Board is not registered with the Florida Department of Economic Opportunity. Until such registration is complete, the Board cannot file an annual financial report with the Florida Department of Financial Services.



## Current Year Recommendation to Improve Financial Management

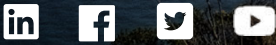
- 2017-002 – Acquisitions and Disposals of Capital Assets
  - Certain assets not recorded accurately based on underlying documentation
  - Removal of an asset did not occur in a timely manner
  - Verify that balances within the capital assets register properly reconcile to the general ledger on an ongoing basis
  
- Conference call held between CLA, management, and external accountant on 9/13/18 to discuss above issue and proposed resolution





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